DHAN CHRISTIAN MACARAIG

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PERSONAL DATA

Date of Birth	: Sep 12, 1991
Gender	: Male
Civil Status	: Single
Height	: 177 cm
Weight	: 56 kg
Nationality	: Filipino
Religion	: Iglesia Ni Cristo

WORK EXPERIENCE

Position	: Forklift operator (heavy 10-15 tonner)
Duration	: Jan 20 2022- present (0.04 yrs)
Company	: Kirin Resources
Location	: Meycauayan, Bulacan City Phillippines
Department	: Warehouse

Job Description : Arranging sheet files long plates H&I beam 6 meters and 12 meters, seamless round, tube round, round bar angel and channel bar. Loading and unloading. Prepare and getting ready for loading.

Position : Warehouseman/Forklift operator (with licensed)

Duration	: Mar 18 2013- Apr 06 2020 (7.01 yrs)
Company	: Kuwait Packing Company
Location	: South Subhan
Department	: Warehouse

Job Description : Perform an array of functions that may include receiving and processing incoming stock and materials, picking and filling orders from stock, packing and shipping orders, or managing, organizing and retrieving stock in the warehouse. generally used in moving and packing cargoes, goods, and merchandize.

Forklift, forklift truck, or fork truck, whichever you choose to call it, is a piece of industrial machinery or truck having a pair of fork used to lift and move large materials/loads within short distances. efficiently handling of the forklift in lifting, moving, and packing of loads.

The operator can also use the forklift in packing wastes or other materials as instructed by the supervisor.

Position	: Stockman
Duration	: Jan 27 2011-June 09 2011
Company	: Purewin Tech Corporation
Location	: Marilao, Bulacan, Philippines
Department	: Warehouse

Job Description: Prepare and complete orders for delivery or pickup according to schedule (load, pack, wrap, label, ship)

Receive and process warehouse stock products (pick, unload, label, store) Perform inventory controls and keep quality standards high for audits Keep a clean and safe working environment and optimise space utilisation Complete diary logs into inventory

Position	: Delivery helper
Duration	: Dec-March 2012
Company	: Cyberleap Company
Location	: U.N Avenue, Manila, Philippines
Department	: Logistic

Job Description : Assist delivery driver with the daily truck inspection, using checklist.

Assist the delivery driver to preparing the product for their deliveries and with the loading of the product onto truck. Assist delivery driver with the completion of the delivery. Once the deliveries are complete, assist the delivery driver in maintaining and cleaning the vehicle and all the equipment.

Position :	Sorter
Duration	April-October 2012
Company	National Archives of the Philippines
Location	T.M Kalaw Manila, Philippines
Department	Old Documents

Job Description : Accept and check containers of mail from large volume mailers, couriers, and contractor. Bundle, label, and route sorted mail to designated areas depending on destination and according established procedures and deadline. Cancel letter or parcel post stamps by hand. Check items to ensure that addresses are eligible and correct, that sufficient postage has been paid or the appropriate documentation is attached, and that items are in a suitable condition for processing. Clear jams in sorting equipment.

Position	: Fashion Consultant (Consignment)
Duration	: Mar 3, 2011 – Sep 31, 2011 (0.6 yrs)
Company	: Di'zine Marketing Corp., Crissa
Location	: Mandaluyong City, Philippines

Department : Girls Teens' Wear

Job Description: Promoting products to customers, Patient, and good Customer Service. Receiving, and checking of stock deliveries. Displaying of merchandise following standard blow up.

EDUCATION

Education Level	: Short Course
Course	: Consumers on Electronics and Servicing
Institution	: Filipino of Academy of Scientific and Trades
Location	: Calapan Oriental Mindoro, Philippines
Date	: 2009-2010

Education Level: High School DiplomaInstitution: Melgar National High SchoolLocation: Melgar B, Naujan Oriental Mindoro, PhilippinesDate: 31 March 2008

SKILLS

- 1. Computer Literate
- 2. Good Customer Service Knowledge
- 3. Forklift operator

LANGUAGES SPOKEN

- 1. Filipino
- 2. English
- 3. Basic Arabic