



**Antonette Simbajon**

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**HOBBIES:**

Volunteer work

Blog writing

Traveling

Sports like walking, exercise, running

Reading

Writing

Music (playing and listening )

**EDUCATION**

TESDA

2017

National Certificate II

Bohol Institute of Technology – Jagna

College level-2002

Computer secretarial

ATHEUK

Diploma in Management for Health and Social Care

2021

Pulse Training Institute

Heart saver First Aid CPR AED Course

Course Completed On: November 28, 2020

Country: Kuwait

Course Expiration Date: November 2022

Pulse Training Institute  
BLS for Healthcare Providers Course  
Course Completed On: November 28, 2020  
Country: Kuwait  
Course Expiration Date: November 2022

### **WORK EXPERIENCE**

Plaza Marcela –Saleslady  
Cosmetic Department

The main responsibility in a cosmetic department is to help customers find the products that meet their needs and sell customers as many products as possible. Job duties involve suggesting products, explaining how the product works, demonstrating how to use the product, performing makeovers. For example, the customers buy a lipstick collection. The saleslady offers a face powder explaining how a finished face looks will complement her new lip products.

Island City Mall – Portress or Usherette  
ScreenVille Cinema

The duties include, checking tickets, showing customers to their seats, dealing with any problems and complaints and helping customers during entertainment shows. For example, a woman doorkeeper who guards an entrance.

Domestic Helper  
UNITED ARAB OF EMIRATES- 2009 TO 2013  
MALAYSIA – 2014 TO 2016  
KUWAIT 2016-2022

Responsible child caregiving with experience caring for children. Skilled creating fun, engaging, educational activities, while demonstrating for children safety and well-being. A variety of household services for an individual or a family, from providing care for children and elderly dependents to cleaning. Day by day operation of a home. Perform numerous duties. For example, keep wards and areas clean and tidy. Trusted by parents, with mutual loving affection for all of the cared for children.

### **Skills:**

Communication  
Customer service  
Interpersonal skills  
Teamwork  
Outstanding ability  
Active listening  
Computer skills  
Leadership  
Management skills  
Problem solving