




# Jayson Tamalay Apostol


## PERSONAL INFORMATION

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Age : 37  
Birthday : October 09, 1985  
Birthplace : Tuguegarao City Cagayan Valley  
Height : 5'7  
Weight : 78kg  
Civil Status : Married  
Citizenship : Filipino  
Language : Itawes/Tagalog/English

 134 Adducul Street Cataggaman Nuevo  
Tuguegarao City Cagayan Valley

 jayson.apostol091985@gmail.com

 09059008817

## OBJECTIVE

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To have a job will help me secure my future and develop my skills and strengths as a member of your good company

## SKILLS

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- Dedicated & Trusted
- Teamwork
- Can work under Pressure
- Hardworking and Flexible
- Multi-Tasking

## EDUCATIONAL BACKGROUND

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Elementary  
Cataggaman Elementary School  
1992-1998

Highschool  
Cataggaman National High School  
1998 – 2005

College  
Florencio L Vargas College (Tuguegarao City Campus)  
Course: Bachelor of Science in Criminology  
2005- 2010

## CHARACTER REFERENCE

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PCAPT Arnel Dg Aquino (09154366520)  
Officer in Charge Lingayen Airport Police Station  
Philippine National Police Aviation Security Group

PCPL Kent Joram P Jerusalem (09551187960)  
Intelligence Officer  
Philippine National Police Aviation Security Group

PCPL Romulo J Ulatan (09164305758)  
Intelligence Officer  
Philippine National Police Aviation Security Group

## **WORK EXPERIENCE**

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Philippine National Police Aviation Security Group

Aviation Security Unit 1. Lingayen Airport Police Station

Assistant Operation Officer

July 2016 to June 2022

### **Duties & Responsibilities**

- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Used Microsoft word and other software tools to create documents and other communications.
- Conducted post to post inspection on guard On-Duty.
- Perform all duties including the duties of administrative officer.
- Completed paperwork, recognizing discrepancies and promptly addressing for resolutions.

Tuguegarao City Hall

WatchMan

June 2013 to March 2015

- Reviewed camera and system feeds and alerted proper respondents regarding discrepancies.
- Oversaw daily monitoring and patrolled buildings, grounds and work sites.
- Checked identification of persons entering and exiting facility to eliminate unauthorized visitors.
- Patrolled and monitored premises in company vehicle, on bicycle and by foot.
- Gathered information, identified and implemented resolutions, planned follow-up and logged and filed incident report to successfully managed incidents.

Tuguegarao City Cagayan Valley

Construction Laborer

March 2011 to April 2013

- Prepared job sites for work plans by measuring and marking different distances.
- Operated equipment such as small cement mixer and grinder machine.
- Erected and removed temporary structures such as trench liners and scaffolding to meet team needs.
- Digging trenches, compacting earth and backfilling holes.
- Helped successfully complete large project ahead of schedule.

*I hereby certify that the information provided in this form is complete, true and correct to the best of my knowledge.*

  
**Jayson Tamalay Apostol**  
Applicant